

Town of Ashland, New Hampshire

APPLICATION FOR EMPLOYMENT

All applicants will be considered for employment without regard to race, religion, color, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other status protected by law. We are an Equal Opportunity Employer.

Please Print

Date _____

Name _____ Soc. Sec. # _____
Last First MI

Address (Street) _____

Address (Mailing) _____

Telephone No: _____ Referred by _____ Our ad _____ Employment Agency

_____ Friend or relative _____ No one

Are you over 18 years of age? _____ Yes _____ No *If NO, a work permit will be required.*
Are you legally eligible for employment in the United States? _____ Yes _____ No *If hired, verification will be required by law.*

Position(s) applied for _____ Full Time _____ Part Time _____

If part time, check days/hours available: _____ Mon _____ to _____; _____ Tue _____ to _____; _____ Wed _____ to _____
_____ Thu _____ to _____; _____ Fri _____ to _____; _____ Sat _____ to _____; _____ Sun _____ to _____

Date available to start work: _____ / _____ / _____ Salary/Wages desired \$ _____ HR _____ WK

Have you worked for us before? _____ If yes, when? _____ Position _____

Indicate special qualifications or skills _____

EDUCATION - NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	DID YOU GRADUATE ?
Elementary			
High School			
College	Major Degree		
Other			

Are you employed at the present time? _____ Yes _____ No *If hired, will you work overtime if required?*
_____ Yes _____ No

Have you ever been bonded in prior employment? _____ If yes, list name(s) of employer _____

Have you ever been convicted of a crime (excluding misdemeanors and traffic offenses)? _____. If yes, list convictions: (A conviction does not necessarily disqualify an applicant for the position being applied for). _____

Prior Employment (start with most recent employer)

Employer	Phone	Dates
Address		Position
Duties		Supervisor's Name
		Salary/Wages
Reason for leaving		
Employer	Phone	Dates
Address		Position
Duties		Supervisor's Name
		Salary/Wages
Reason for leaving		
Employer	Phone	Dates
Address		Position
Duties		Supervisor's Name
		Salary/Wages
Reason for leaving		

Military Service

Branch of Service	From	To	Rank and Duties	Discharge Date

Personal References

Name	Address	Yrs Known	Telephone

The above information is true and complete to the best of my knowledge. Should I be employed by the company, any misrepresentation or false statement contained herein may be considered cause for possible dismissal. The company has my permission to obtain all necessary information from the references I have listed, or any other sources, concerning my prior employment, personal history or credit standing and I release all parties from any possible damages resulting from disclosing such information with or without prior written notice to me. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the Company.

I understand this application does not constitute an employment contract of any kind. Should the Company employ me, I may resign such employment at any time at my discretion with or without prior notice and the Company may terminate my employment at any time at their discretion, with or without cause and with or without prior notice.

Date: _____ Signature of Applicant _____

DO NOT WRITE BELOW THIS LINE

Summary of Interview _____	

Accepted for employment: ____ Yes ____ No	
Position: _____	
Starting Rate \$ _____ Hour ____ Week ____	
Start Date ____ / ____ / ____	
Interviewed by _____	Date ____ / ____ / ____
Approved by _____	Date ____ / ____ / ____